## UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

## APPLICATION AND AGREEMENT TO USE COURT FACILITY

Please review the Court's "Policy Regarding Public Requests to Use District Court Facilities," available on the Court's website at www.cacd.uscourts.gov/clerk-services/policy-regarding-public-requests-use-district-court-facilities, before completing this form.

complet	ing this form.	
1.	Name of requesting agency/organ	ization:
	☐ Federal government agency	☐ Law school
	☐ State Court ☐ Bar association	Other:
2.	<del></del>	request:
	Transaction of Lancous summers	
3.	Address:	
4.	E-mail Address:	
5.	Telephone:	
6.	Request for District Court facilities located at:	
7.	Facilities requested:	Courtroom(s)
, ·		Conference Room(s)
		Other:
8.	Date(s) & time(s) space is requested:	
9.	Purpose of request:	
10.	Court "Sponsor":	
	Non-court employees submittin	g this form must also complete the following section.
I am a behalf	uthorized to act on behalf of the or . On behalf of the organization list	ganization listed above, and to enter into this agreement on its ed above, therefore, I hereby agree as follows:
1)	To assume full responsibility for t	the payment of any overtime utility and custodial expenses.
2)	- ·	the payment of any overtime building security guard expenses.
3)	To assume full responsibility for any damage to the building facilities, court equipment, or furniture that may occur during the use of court facilities requested above.	
4)	To indemnify and save harmless the United States, its agents and employees, in both their personal and official capacities, against any and all loss, damage, claim, or liability whatsoever, due to personal injury or death, or damage to property of the Federal Government or others, directly or indirectly, due to the use of court facilities requested above, or any act or omission of the organization in connection with that use.	
5)	That, if a fee will be charged to participants attending this program, the fee will be based upon the estimated cost of the program only, and will not include any component representing proceeds in excess of estimated costs.	
6)	That I understand all reservations are subject to cancellation or substitution if the judicial business or security needs of the Court so require.	
DAT	ED:	
		SIGNATURE
		NAME

TITLE