

United States District Court, Central District of California

NextGen CM/ECF

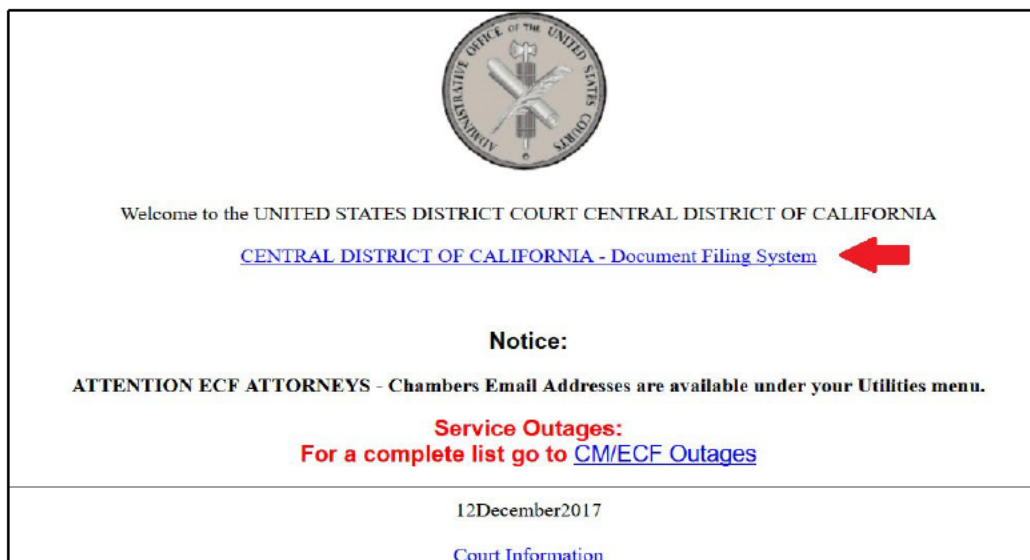
Running a Civil Cases Report in CM/ECF

Members of the media can locate new civil cases filed in the Central District of California by running a “Civil Cases Report” through PACER. The report generates a list of all civil cases on CM/ECF that were filed in the requested period of time. It can be customized to capture specific case data using selected parameters. A PACER account is required. The attachment below provides detailed instructions for running a report.

1. From the homepage of the Central District of California’s website, www.cacd.uscourts.gov, click on the link to access **CM/ECF**:



2. Click the “**CENTRAL DISTRICT OF CALIFORNIA - Document Filing System**” link.



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3. Enter your PACER login and password.



California Central District Court - NextGen Login

Login

* Required Information

Username *

Password *

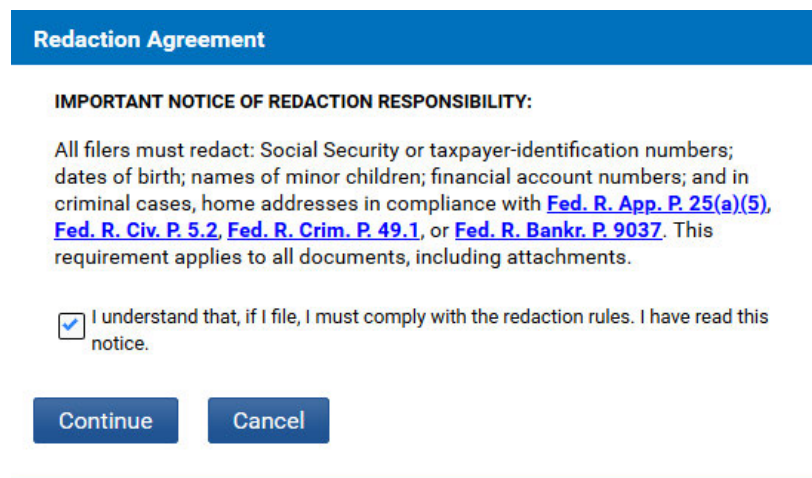
Client Code

Login Clear

[Forgot password?](#) | [Forgot username?](#) | [Need an account?](#)

NOTICE: This is a restricted government website for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

4. If prompted, check the box indicating your understanding of the redaction rules, then click "Continue."



Redaction Agreement

IMPORTANT NOTICE OF REDACTION RESPONSIBILITY:

All filers must redact: Social Security or taxpayer-identification numbers; dates of birth; names of minor children; financial account numbers; and in criminal cases, home addresses in compliance with [Fed. R. App. P. 25\(a\)\(5\)](#), [Fed. R. Civ. P. 5.2](#), [Fed. R. Crim. P. 49.1](#), or [Fed. R. Bankr. P. 9037](#). This requirement applies to all documents, including attachments.

I understand that, if I file, I must comply with the redaction rules. I have read this notice.

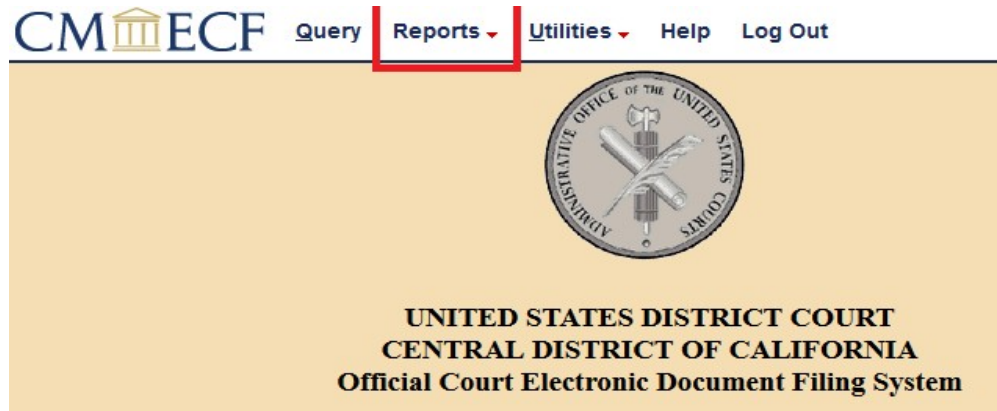
Continue Cancel

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5. From the menu bar at the top of the screen, click “Reports”:



6. Click “Civil Cases”:



7. Select the desired parameters and enter a date range. (A report cannot be generated if a date range is not included.) For example, to run a report for all new civil cases filed on January 5, 2018, select the “Civil” option in the “Case type” field, enter the date “1/5/2018” in both the “Filed” and “to” fields, leave the remaining fields blank, and click “Run Report.”

Civil Cases Report

Warning: This report is not subject to the 30 page billing cap.
You will be billed for the total number of pages. If you want to run a report for a single case, you can use the Query Menu or the Docket Report.

Office	<input type="text" value="Eastern Division - Riverside"/> <input type="text" value="Southern Division - Santa Ana"/>	Case type	<input type="text" value="Civil"/> <input type="text" value="Discipline Attorney"/>	Nature of suit	<input type="text" value="0 (zero)"/> <input type="text" value="110 (Insurance)"/>
Cause	<input type="text" value="0 (00:0000 Cause Code U...)"/> <input type="text" value="00:0000 (00:0000 Cause Code U...)"/>	Jurisdiction	<input type="text" value="Diversity"/> <input type="text" value="Federal Question"/>	Case flags	<input type="text" value="(ADSx)"/> <input type="text" value="(AFMx)"/>
Filed	<input type="text" value="1/5/2018"/>	to	<input type="text" value="1/5/2018"/>	Terminal digit(s)	<input type="text" value=""/> 2, 4-7 <input checked="" type="checkbox"/> Open cases <input type="checkbox"/> Closed cases
Sort by	<input type="text" value="Case Number"/>	<input type="text" value=""/>	<input type="text" value=""/>	JPML number	<input type="text" value=""/>
Output Format	<input checked="" type="radio"/> Formatted Display <input type="radio"/> Data Only				
<input type="button" value="Run Report"/>	<input type="button" value="Clear"/>				

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8. A report will be displayed listing all cases that have been docketed in CM/ECF that match the parameters and dates selected:

Civil Cases Report			
UNITED STATES DISTRICT COURT – CENTRAL DISTRICT OF CALIFORNIA			
Filed Report Period: 1/5/2018 - 1/5/2018			
Case Number/ Title	Case Dates	Days Pending	Notes
2:16-cv-06372-DMG-PLA Epona, LLC, et al v. County of Ventura	<i>Case filed:</i> 08/24/2016 <i>Case closed:</i> 08/09/2017 <i>Case reopened:</i> 01/05/2018	691	<i>Cause:</i> 28:1983 Civil Rights <i>NOS:</i> 440 Civil Rights: Other <i>Office:</i> Western Division - Los Angeles <i>Jurisdiction:</i> Federal Question <i>Presider:</i> Dolly M. Gee <i>Referral:</i> Paul L. Abrams <i>Jury demand:</i> Plaintiff <i>Case flags:</i> ACCO,(PLAx),DISCOVERY,MANADR, REOPENED
2:18-cv-00110-SK Sheri Moran v. Nancy A. Berryhill	<i>Case filed:</i> 01/05/2018	691	<i>Cause:</i> 42:405 Review of HHS Decision (SSID) <i>NOS:</i> 864 Social Security: SSID Tit. XIV <i>Office:</i> Western Division - Los Angeles <i>Jurisdiction:</i> U. S. Government Defendant <i>Presider:</i> Steve Kim <i>Jury demand:</i> None <i>Case flags:</i> ACCO, NORTHERN ,CONMAG

Each row will list one case and will provide case number and title, date the case was opened, number of days the case has been pending, and other useful case information. The case number will display as a hyperlink; clicking this link will take you to the docket for the case.

Attorneys are required to e-file all new non-sealed civil actions in CM/ECF, so such cases will appear on CM/ECF immediately. Sealed civil cases, civil cases filed by pro se litigants, and criminal cases, however, are not filed electronically, and must be scanned and docketed by court staff. There may therefore be a slight delay before such cases appear on the Civil Cases Report. And sealed cases, of course, will not appear on the report while under seal.